Identifying Skills, CV & Cover Letter Writing for Academic and Non-Academic Jobs

ANA M. RIBEIRO

May 04, 2026
14:00 to 17:00
Mir-Puig Seminar Room

In-person workshop where participants will receive tools on how to identify transferable skills, how to further develop them, and learn how they can potentially be applied in different professional contexts. Then, they will be guided through key aspects to consider writing an appealing CV for academic and non-academic jobs. Topics to be covered: Why a CV is important, Intelligent design of CVs, Importance of tailoring the CV to specific job opening, Differences between academic CVs and non-academic CVs, how to write good cover letters when sending a CV. This is designed to be a capacity-building training session that includes individual and group exercises.

Target group: PhD students, Postdoctoral researchers, and Research Engineers. Priority given to late-stage PhD students and Postdocs.

Available places: 25?

Trainer: Dr. Ana M. Ribeiro

Ana M. Ribeiro is a Biologist from Portugal, where she obtained a PhD in Immunology at Instituto Gulbenkian de Ciencia in 2017. Shortly after, Ana moved to the University of Maryland (USA) as a Postdoctoral Fellow, and it was during this period that she decided to leave the bench to work i¿½at the bench-sidei¿½ on science education and resear her professional development. Along her path as a researcher, and largely due to pers nal experience, she grew an interest in the individual and collective dynamics of early ca eer researchers within the academic system. Ana joined the Office of Intramural Training and Education (OITE) at the National Institutes of Health (NIH) in 2019, which propelled her interest in supporting scientists thrive in their careers while developing strategies to pro ote institutional change. After returning to the Iberian Peninsula and working in the People eam at CICenergiGUNE, Ana joined VHIO Academy, the education & training department at the Vall d'Hebron Institute of Oncology (VHIO) in Barcelona as a Research Cultu e & Development Officer. Ana's career blends a background in research with sci nce management, human resources, science education and training for scientists, which she ses to learn about what is important for them to grow professionally and to guide them thr ugh the many possible routes that lead to their career goals.

** If you require an accommodation to participate in this event due to a disability, please

contact the Events Team at events@icfo.eu as soon as possible.

Hosted by: Academic Affairs